

BRIGHTON & HOVE CITY COUNCIL
POLICY & RESOURCES COMMITTEE

4.00pm 11 FEBRUARY 2016

AUDITORIUM - THE BRIGHTHELM CENTRE

DECISION LIST

Part One

121 GENERAL FUND REVENUE BUDGET & COUNCIL TAX 2016/17

Contact Officer: James Hengeveld *Tel:* 01273 291242
Ward Affected: All Wards

That the Committee recommends to Council:

- 1) The Administration's proposed Council Tax increase in the Brighton & Hove element of the council tax, comprising:
 - (i) A general Council Tax increase of 1.99%;
 - (ii) An Adult Social Care precept increase of 2.00%;
 - (iii) The Council's net General Fund budget requirement for 2016/17 of £209.571m;
 - (iv) The 2016/17 budget allocations to services as set out in Appendix 1;
 - (v) The reserves allocations as set out in paragraph **Error! Reference source not found.** and table 2;
 - (vi) The Prudential Indicators as set out in Appendix 9 to this report.
- 2) That Council note the Equalities Impact Assessments to cover all budget options and their cumulative effect are set out in Appendices 10 and 11.
- 3) That Council approves the authorised borrowing limit for the year commencing 1 April 2016 of £404m.

- 4) That Council approves the annual Minimum Revenue Provision statement as set out in Appendix 8.
- 5) That Council note the 4-Year Service & Financial Plans including savings proposals for later years up to and including 2019/20.
- 6) That the Council note the approach to managing risk and successful delivery set out in paragraph **Error! Reference source not found..**
- 7) That Council note that supplementary information needed to set the overall council tax will be provided for the budget setting Council as listed in paragraph **Error! Reference source not found..**
- 8) The the Committee agrees that:
 - i) Officers be authorised to make any necessary technical, presentational or consequential amendments to this report before submission to full Council.
- 9) That the Committee agrees that Low Emission Vehicle and Car Club permits be frozen at current rates.

122 HOUSING REVENUE ACCOUNT BUDGET AND INVESTMENT PROGRAMME 2016/17 AND MEDIUM TERM FINANCIAL STRATEGY

Contact Officer: Sue Chapman
Ward Affected: All Wards

Tel: 01273 293105

- 1) That Policy & Resources Committee:
 - (a) note that the HRA revenue budget 2016/17 savings proposals have increased by £0.133m since being reported to Housing & New Homes Committee as detailed in paragraph 3.4.
 - (b) approves and recommends to Council the updated HRA revenue budget for 2016/17 as shown in Appendix 1
 - (c) approves a rent reduction of 1% in line with draft government legislation as detailed in paragraph 3.7, including seniors sheltered housing rents.
 - (d) approves service charges and fees as detailed in Appendix 2 and delegates authority to the Acting Executive Director of Environment, Development & Housing to make further amendments to communal service charges and laundry charges (to ensure cost recovery) once notification of new contract prices (from April 2016) has been received.

- (e) approves the capital programme expenditure and financing budget of £43.047 million for 2016/17 and notes the 4 year programme as set out in Appendix 3.
 - (f) notes the Medium Term Financial Strategy and 30 year financial projections shown in Appendix 4.
 - (g) notes the feedback from Area Panel representatives consultation as detailed in Appendix 5
- 2) That the Committee recommends that Council:
- (a) approves the updated HRA revenue budget for 2016/17 as shown in Appendix 1
 - (b) notes the Medium Term Financial Strategy and 30 year financial projections shown in Appendix 4.

123 CAPITAL RESOURCES AND CAPITAL INVESTMENT REPORT 2016/17

Contact Officer: *Rob Allen*
 Ward Affected: *All Wards*

Tel: 01273 291245

That the Committee recommend to Council the following:

- 1) The Capital Investment Programme for 2016/17 in appendix 1.
- 2) To note the estimated capital resources in future years as detailed in appendix 1.
- 3) To allocate £0.25m resources in 2016/17 for the Strategic Investment Fund for the purposes set out in paragraph **Error! Reference source not found..**
- 4) To note the £2.0m for the ICT fund for investment into the Customer First in a Digital Age strategy.
- 5) To allocate £1.0m for the Asset Management Fund.
- 6) The proposed use of council borrowing as set out in paragraph **Error! Reference source not found.** and appendix 3.

124 FEES & CHARGES 2016/17 - ASSISTANT CHIEF EXECUTIVE DIRECTORATE

Contact Officer: *Ian Shurrock*
 Ward Affected: *All Wards*

Tel: 01273 292084

- 1) That the committee approves the fees and charges for Libraries and Information Services for 2016/17 in Appendix 1.

- 2) That the committee approves the fees and charges for the Seafront for 2016/17 in Appendix 2.
- 3) That the committee approves the increase in the Beach Hut Licence Fee to achieve a budget saving as per 3.3.4.
- 4) That the committee approves the fees and charges for Sports Facilities for 2016/17 in Appendix 3.
- 5) That the committee approves the fees and charges for the Brighton Centre for 2016/17 in Appendix 4.
- 6) That the committee approves the fees and charges for Outdoor Events for 2016/17 in Appendix 5.
- 7) That the committee grants delegated authority for officers to negotiate hire fees where commercially necessary outside the approved fees & charges.

125 TARGETED BUDGET MANAGEMENT (TBM) 2015/16 MONTH 9

Contact Officer: James Hengeveld Tel: 01273 291242
Ward Affected: All Wards

That the Committee:

- 1) Note the forecast risk position for the General Fund, which indicates a budget pressure of £0.941m. This consists of £0.452m on council controlled budgets and £0.489m on the council's share of the NHS managed Section 75 services.
- 2) Note the forecast for the Housing Revenue Account (HRA), which is an underspend of £0.874m.
- 3) Note the forecast for the Dedicated Schools Grant which is an underspend of £0.108m.
- 4) Note the forecast outturn position on the capital programme
- 5) Approve the capital programme variations and reprofiles in Appendix 4 and new capital schemes in Appendix 5.

126 INFORMATION GOVERNANCE STRATEGY

Contact Officer: Abraham Ghebre- Tel: 01273 291500, Tel: 01273
Ghiorghis, Anita Baxter 295095
Ward Affected: All Wards

- 1) That the Committee agrees the Information Governance Strategy

attached as Appendix 1 to this report.

127 CITY CENTRE BID RENEWAL

Contact Officer: Nick Hibberd

Tel: 01273 293756

*Ward Affected: Regency; St Peter's &
North Laine*

- 1) That the Committee supports the renewal of the City Centre Business Improvement District (BID) for the period 1st July 2016 to 30th June 2021.
- 2) The Council agrees the associated Renewal Operating Agreement
- 3) That Council agrees to post a Notice of Ballot by 19th February 2016 pursuant to the Business Improvement District (England) regulations 2004.
- 4) That the Acting Executive Director for Environment, Development & Housing be authorised to take all steps necessary or incidental to the BID proposals before and after the ballot.

128 TEMPORARY STAFF AGENCY TENDER

Contact Officer: Lance Richard

Tel: 01273 295925

Ward Affected: All Wards

That the Committee grant delegated authority to the Executive Director Finance & Resourcing to procure and award a contract to provide temporary staffing service with a term of up to five years under the Eastern Shires Purchasing Organisation Framework Agreement for Managed Services for Temporary Agency Resource (the 'ESPO framework').

129 RECRUITMENT ADVERTISING MARKETING & COMMUNICATIONS CONTRACT

Contact Officer: Lance Richard

Tel: 01273 295925

Ward Affected: All Wards

- 1) That the Committee approve Brighton & Hove City Council to commence the procurement of a new contract for the provision of Recruitment Advertising Marketing and Communication Services including Public Notices for 2 years with the option to extend for a year.
- 2) That the Council jointly procures this service with the partner organisations mentioned in 1.2 above (the Consortium)
- 3) That following the procurement using the ESPO Framework the council as lead authority awards the contract on behalf of the

Consortium.

130 STANMER PARK PROGRAMME: UPDATE AND NEXT STEPS IN RELATION TO FUNDING, HOME FARM REDEVELOPMENT AND MANAGEMENT STRUCTURE

Contact Officer: Angela Dymott

Tel: 01273 291450

Ward Affected: Hollingdean & Stanmer

- 1) That Committee agrees in principle to the proposal in the report relating to the disposal of identified non-core agricultural assets to support the funding of the redevelopment of the traditional agricultural buildings in Stanmer.
- 2) That Committee instructs officers to bring a report back to Committee for final approval following the outcome of the development appraisal review that details the disposals and the funding proposal referred to in 2.1 above.
- 3) That the Committee authorises the Assistant Director Property & Design to commission a consultant to prepare a review of the Development Appraisal of the Traditional Agricultural Buildings to evaluate the cost of developing the buildings to meet the council's objectives as set out in the Cabinet Report dated April 2012. In addition, surveys will be required of the buildings in preparation of the works to be completed. A revised proposal and recommendation for the development of the Traditional Agricultural Buildings will be presented to Policy & Resources Committee at a later date for the Committee to consider, following completion of the revised Development Appraisal.
- 4) That the Committee authorises the Acting Executive Director Environment Development & Housing, Assistant Director Property & Design and Head of Legal Services to approve terms for the disposal of 3 surplus corporate landlord assets, (client City Parks) to support the re-location of the Stanmer Park depot, set out in Appendix 1B part two of this report .
- 5) That Committee notes the progress made in considering an alternative management structure for Stanmer Park to allow income from the park to be ringfenced and reinvested to support the long term future of the park and maintenance of its heritage. A more detailed consideration of the options and a recommended approach will be presented to Policy & Resources Committee prior to the submission of the Parks for People application for the Committee to consider.